

SOLUTIONS.  
SERVICES.  
SUPPORT.

## Succeed from anywhere.

Help your employees maximize  
productivity while working from home.



When it comes to the success of your organization, nothing's more important than the health of your employees. With the sudden nationwide shift to remote working, new developments can present uncertainties that may seem challenging for your organization. Office Depot® can help your employees maintain productivity from any location, so you can enjoy peace of mind.

### FIND THE ESSENTIALS YOUR EMPLOYEES NEED — ALL FROM ONE SOURCE.

#### TECHNOLOGY

Although your employees may not be working on-site, they're really just a click away. Ensure that they have the resources they need for videoconferencing and printing, so they can stay connected to productivity from any location.

#### HEADSETS

When it comes to productivity, communication is key. In place of face-to-face meetings, equip your employees with what they need to hear important details in conference calls and come across clearly in virtual meetings.

#### FURNITURE

Dedicated home office environments that replicate in-office workspaces can help boost creativity and eliminate the feeling of isolation. Help your employees maximize their home office space while keeping productive in ergonomic comfort.

#### ORGANIZATION

Keeping paperwork neatly organized is a great way to increase productivity while your employees work remotely. Help them keep documents secure and easy to find at home, while they stay on task and up to date with calendars and planners.



#### WRITING

Your employees need to express themselves through written communication. Make sure they're stocked up on the pens, pencils and markers they need to complete their written tasks, whether it's jotting quick notes, filling out important forms or working on projects.

#### ESSENTIAL ITEMS

Supplies are key in helping your employees move projects forward on a consistent basis. Since your staff members won't have daily access to your office supply closet, ensure they have the essentials they need while working from home.

FOR MORE INFORMATION, CONTACT  
YOUR ACCOUNT MANAGER.

888.263.3423 | [business.officedepot.com](https://business.officedepot.com)

# TECHNOLOGY

CONNECT YOUR STAFF TO PRODUCTIVITY

## PRODUCT SPOTLIGHT

9870792 | HP ENVY 13-aq0050od Laptop, 13.3" Screen | EA

Maintaining the security and privacy of your business can seem challenging when your staff is working off-site in various locations. With a camera kill switch and a privacy screen, this laptop helps provide security your employees can count on. A fingerprint reader is also available, so they can safely view their files while minimizing the risk of outside access.

See below for more technology options.



	713399	Brother® Wireless Monochrome Laser All-in-One Printer, Scanner, Copier, HL-L2390DW	EA		383084	APC® Back-UPS® BN450M Battery Backup, 6 Outlet	EA
	3807102	HP LaserJet Pro MFP M29w Wireless Monochrome Printer	EA		439410	APC Back-UPS BN900M Battery Backup, 9 Outlet	EA
	6764831	Epson® EcoTank® ET-2720 Wireless Color Inkjet Supertank All-in-One Printer, Copier, Scanner	EA		574043	APC Back-UPS Pro BX1500M Compact Tower, 10 Outlet	EA
	604349/ 334901	Brother Black Toner Cartridge	EA		856625	NETGEAR® R6400 Wireless AC1750 Smart Dual-Band Wi-Fi Router	EA
	6713164	HP 48A (CF248A) Black Original LaserJet Toner Cartridge	EA		2819570	NETGEAR AC750 Wi-Fi Range Extender	EA
	9494832/ 9844320	Epson EcoTank 522 Ultra High Capacity, Black Ink Refill	EA		625167	Kensington® Wired, Washable Keyboard With Antimicrobial Protection	EA
	617044	Logitech C525 HD Webcam	EA		423255	3M™ Antimicrobial Foam Mouse Pad, Black	EA
	708646	Logitech C270 HD Webcam	EA		423300	3M Antimicrobial Foam Keyboard Wrist Rest, Black	EA
	4935496	Logitech C922 Pro Stream 2.0-Megapixel USB Webcam, 960-001087	EA		9725865	Office Home and Business 2019	EA
	507394	Jabra Speak 510+ MS Bluetooth® Speakerphone	EA				

# HEADSETS

EQUIP EMPLOYEES FOR CLEAR COMMUNICATION




## PRODUCT SPOTLIGHT




221605 | Logitech® H340 USB Headset, Black | EA

Although cellphones and landlines help keep employees connected while working remotely, headsets allow for hands-free communication and improved clarity. This stereo headset comes in black and uses crystal-clear digital sound to improve conference calls and virtual meetings. The adjustable design helps employees stay comfortable while working.

See below for more headset options.



	607890	Logitech H390 USB Computer Headset	EA
	780219	Plantronics® CS510 Wireless Office Phone Headset	EA
	844033	Logitech Wireless Headset, H800	EA

	872629	Logitech H540 USB Headset	EA
	8267988	Jabra Evolve 40 UC Stereo SME Headset	EA
	8595831	Plantronics Savi 8200 Series Wireless DECT™ Headset System	EA

# FURNITURE

FURNISH REMOTE WORKING ENVIRONMENTS FOR BUSINESS





## PRODUCT SPOTLIGHT





6785666 | Brenton Studio® Jaxby Mesh/Fabric Mid-Back Task Chair, Black | EA

When it comes to working for extended periods of time, the right mid-back task chair can make all the difference. This chair will help keep your staff comfortable for hours each day, thanks to its breathable seat and waterfall seat cushion. Tilt and height adjustments will also make it easy for your employees to create custom settings that work best for them.

See below for more furniture options.



	161444	Brenton Studio Ruzzi Managerial Mid-Back Chair, Black	EA
	6628583	Realspace® Chase 47" W Writing Desk, Coastal Gray	EA
	576868	Sauder® Heritage Hill 65" W Double-Pedestal Desk, Classic Cherry	EA
	784526	Brenton Studio X-Cross 48" W Desk and File Set, Black	EA

	9621259	Safco® 36" W Mobile Wire Desk, Black	EA
	9621367	Safco Shell Vinyl Mid-Back Desk Chair, Black	EA
	9621560	Safco Shell Vinyl Mid-Back Desk Chair, White	EA
	3956487	VARIDESK® ProPlus Manual Standing Desk Converter, 30" W, Black	EA

# ORGANIZATION

HELP YOUR EMPLOYEES PUT EFFICIENCY IN PLACE






## PRODUCT SPOTLIGHT

656096 | Office Depot® Brand Mobile File Box, Large, Letter Size | EA

Make storing hanging files at home simple for your employees with this Office Depot® Brand mobile file box. With important paperwork tucked neatly away in this box, it's easy for your staff to find the files they need later. A convenient carrying handle provides easy transport, while a built-in organizer lid provides supply storage, and a snap-tight buckle keeps contents secure.

See below for more organization options.



	7160304	Office Depot® Brand Monthly Desk Pad Calendar 2020	EA
	7152939	Office Depot® Brand Large Monthly Planner, 8-1/2" x 11"	EA
	6928452	Office Depot® Brand Durable Round-Ring View Binders, 1-1/2" Rings	4 PK
	969712	Office Depot® Brand Insertable Dividers With Big Tabs, Buff, Assorted Colors, 5-Tab, Pack of 4 Sets	PK
	1397656	Office Depot® Brand Heavyweight Manila File Folders, 1/3 Cut, Letter Size	50 BOX

# WRITING

PUT PRODUCTIVITY AT YOUR EMPLOYEES' FINGERTIPS








## PRODUCT SPOTLIGHT

161636 | Office Depot® Brand Retractable Ballpoint Pens With Grips, Medium Point, 1.0 mm | 50 PK

Give your employees what they need to write notes and mark up papers using Office Depot® Brand pens with grips. Each pen's medium point draws a solid, 1-mm-thick line for consistent writing, and the rubber grip helps to keep a hand comfortable. The retractable design helps to avoid making accidental marks on clothing, and each pen is refillable for extended use.

See below for more writing options.



	811943	BIC® Mechanical Pencils, Xtra Life, 0.7 mm, Black Barrel, Pack of 12	DZ
	664011	BIC Round Stic® Ballpoint Pens, Medium Point, 1.0 mm, Translucent Barrel, Black Ink, Pack of 60 Pens	PK
	825488	Office Depot® Brand Wood Pencils, Unsharpened, #2 HB Medium Lead, Yellow, 12 Pencils per Pack	6 PK SET
	128853	Office Depot® Brand Chisel-Tip Highlighters, 100% Recycled, Assorted Fluorescent Colors	12 PK
	203349	Sharpie® Fine Point Permanent Markers, Gray Barrel, Black Ink	12 PK
	806864	EXPO® Low-Odor Dry-Erase Markers, Chisel Point, Assorted Colors	36 PK
	956327	EXPO Low-Odor Dry-Erase Starter Kit, Fine-Point, 5 Markers, Black (2), Red, Blue, Green	PK

# ESSENTIAL ITEMS

KEEP EMPLOYEES STOCKED UP ON FUNDAMENTALS














## PRODUCT SPOTLIGHT

837398 | Post-it® Super Sticky Notes, 3" x 3",  
Rio de Janeiro Collection | 24 PK

Post-it® Super Sticky Notes feature 2x the sticking power. Your employees can use them for lists, notes and reminders on doors, windows or walls. The unique adhesive reliably sticks and resticks, so their messages can stay front and center. They can even move their notes with them throughout the day as projects and priorities change.

See below for more essential supply options.



	273646	Office Depot® Brand White Copy Paper, Letter Size (8 1/2" x 11"), 20 Lb, Ream of 500 Sheets, Case of 10 Reams	CA		452913	Scotch® Magic™ 812 Greener Invisible Tape, 3/4" x 900"	10 PK
	288714	Office Depot® Brand Notebook Filler Paper, College Ruled, 8" x 10-1/2", White, 500 Sheets per Pack	PK		173336	Scotch Desk Tape Dispenser, 100% Recycled, Black	EA
	1397809	Office Depot® Brand Blank Index Cards, 3" x 5", White	300 PK		908210	Swingline® 545 Eco Stapler, 50% Recycled, Black	EA
	722999	Post-it® Tabs With On-the-Go Dispenser, 1", Assorted Colors	88 PK		458612	Office Depot® Brand Scissors, 8", Straight, Black	2 PK
	308239	Office Depot® Brand Paper Clips, Jumbo, Silver, 100 Clips per Box	10 BOXES		855883	Office Depot® Brand Rubber Bands, #33, 3 1/2" x 1/8", Crepe, 1-Lb Bag	BAG
	825190	Office Depot® Brand Binder Clips, Medium, 1-1/4" Wide, 5/8" Capacity, Black, 12 Boxes of 12 Clips	144 PK		427151	Office Depot® Brand 3-Hole Adjustable Punch, Black	EA
	806873	Ativa® KC-421 12-Digit Desktop Calculator	EA				

**Office  
DEPOT®**

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